



DEVELOPER INQUIRY SHEET

**To obtain NA/HOA Contact Information for
Application Submittal to the Planning Department.**

The Office of Neighborhood Coordination (ONC) located in Room 440 (4th floor) of the Plaza Del Sol Building, 600 Second Street NW is where you obtain neighborhood and homeowner association information for your planning submittal.

You can submit your *Developer Inquiry Sheet* in the following ways: 1) In person at the address listed above; 2) Fax it to (505) 924-3913; or 3) E-mail it with the zone map to BOTH: Stephani Winklepleck at swinklepleck@cabq.gov and Dalaina Carmona at dlcarmona@cabq.gov.

ONC will need the following information BEFORE any neighborhood or homeowner association information is released you. If you have questions, please feel free to contact our office at (505) 924-3914.

Zone map and this Developer Inquiry Sheet MUST be provided with request

Please mark zone map to indicate where the property is located

Developer Inquiry is for the following (mark the one that applies):

Cell Tower Submittal: ☐ Free-Standing Tower -OR- ☐ Concealed Tower

☐ EPC Submittal ☐ DRB Submittal ☐ LUCC Submittal ☐ Liquor Submittal

☐ AA Submittal ☐ City Project Submittal ☐ ZHE Submittal (need address/zone map # only)

Contact Name: _____

Company Name: _____

Address/Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Legal Description Information

Describe the legal description of the subject site for this project below:

(i.e., Lot A, Block A, of the XYZ Subdivision)

Located On _____

street name (ex. - 123 Main St. NW) or other identifying landmark

Between _____ and _____

street name or other identifying landmark

street name or other identifying landmark

The site is located on the following zone atlas page (_____).